

## **Inclement Weather School Closing Announcements**

NCCS uses FlashAlert, an Internet-based system for delivering bad weather or other emergency closure notices to the media. This system provides the school's message to all radio and TV outlets in the Portland metropolitan area. Parents and students may self-register with FlashAlert without personal cost to receive up to five (5) home or office e-mail and/or cell phone text message addresses for emergency information. To register with FlashAlert:

(These instructions were accurate at the time the Handbook was printed. It is possible the FlashAlert system may change its process to subscribe.)

Go to www.flashalert.net

- 1. In the left hand frame select "Subscribe to receive news from participating organizations."
- 2. Enter your primary address twice. Enter cell phone numbers as continuous strings of numerals without any dots or hyphens, i.e. 5036555961
- 3. On the next screen under "Add an Organization"
  - a. Choose Portland/Vancouver/Salem Region, then
  - b. Select "Private & Charter Schools-Portland Area, and then
  - c. Select North Clackamas Christian School.
  - d. Click on "Subscribe."
  - e. Below this you may enter up to four (4) more addresses to receive e-mail or text messages. Remember, enter cell phone numbers as continuous strings of numerals without any dots or hyphens.
  - f. When you are done entering addresses to receive messages click "Click to send test message."
  - g. Then click "Log out" at upper left.

All e-mail addresses and cell phone numbers registered with FlashAlert will remain confidential and shall not be released to any person or organization.

Once a year you will receive an e-mail at your primary address asking if you wish to continue your FlashAlert subscription.

Please be aware that with the proliferation of spam and the resulting spam filters it is impossible for FlashAlert to guarantee message delivery since different spam filters block different kinds of messages. After adding another address or changing an address to receive FlashAlert messages you should have a test message sent to verify if FlashAlert messages will still pass through your e-mail and cell phone spam filters.

When reading school closure announcements, keep in mind that "North Clackamas" is not our school but a public school district. Look for "NCCS" or "North Clackamas Christian School."

Generally, but not always, in deciding to close school due to weather NCCS follows the lead of Oregon City School District.

When NCCS closes for bad weather it is closed for the entire day and all scheduled activities for students including after school events (practices, concerts, plays, games, etc.) are cancelled. We will do our best to reschedule cancelled events.

School events involving primarily adults, such as, but not limited to, school board meetings, will be held at the discretion of the person in charge of the event.

Generally, NCCS will close rather than declare a delayed opening.